
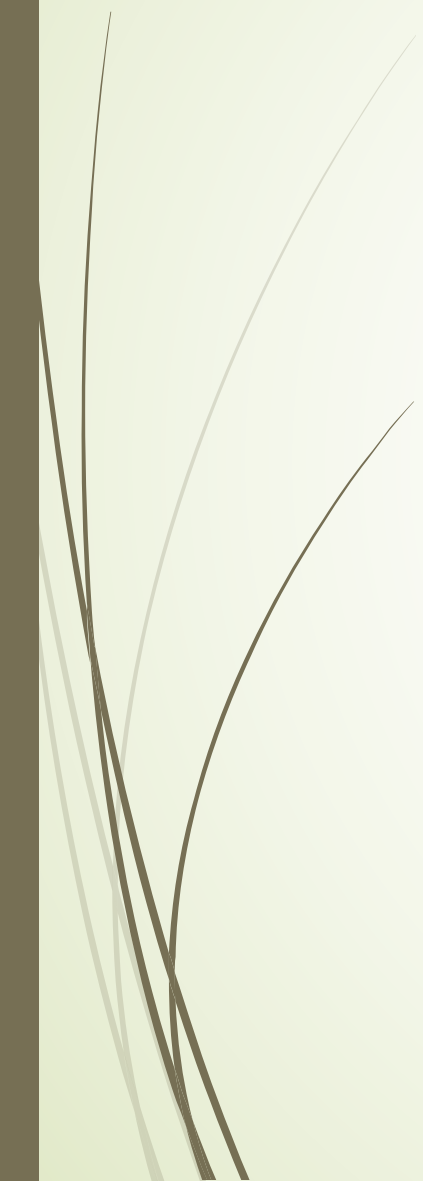

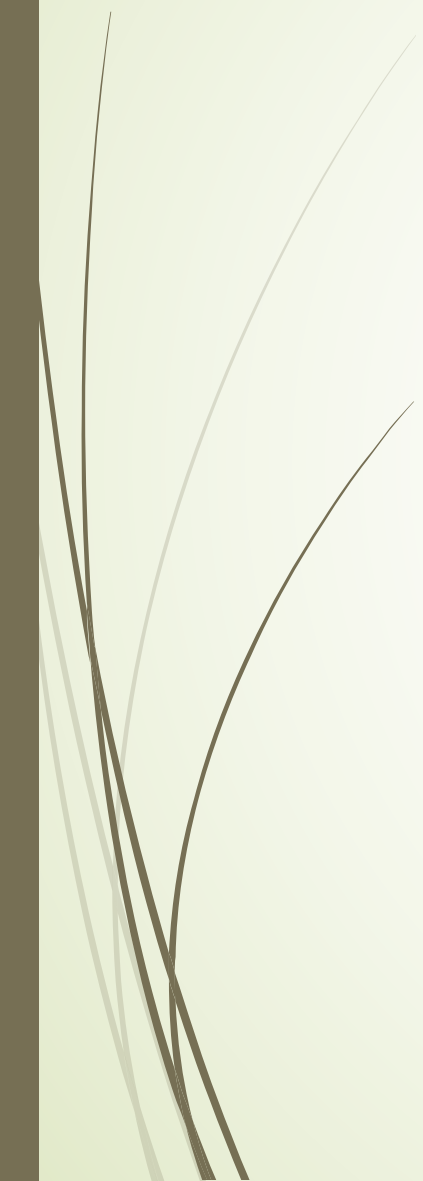




Learning About UTLA Governance

Getting prepared for the UTLA 2022-23 General Election

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- Do you want to know more about UTLA so you can vote in the upcoming election?
 - Would you like to be more involved in UTLA?
 - Are you thinking you might want to run in the next General Election in 2026?

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- Information and answers to these questions can be found in the following slides.

Leadership Positions

Board of Directors

Area Directors

Area Chair (One director selected from the four elected Area Directors for each area, becomes the Area Chair)

Special Directors (Elected by their constituency group)

City-Wide

President

NEA Vice President

AFT Vice President

Secretary

Treasurer

Elementary Vice President

Secondary Vice President



United Teachers Los Angeles Board of Directors

Area Directors

Four are elected to run the regional UTLA meetings. They also work with Area Representatives to address local area issues.

Area Chair

is the lead director, responsible for organizing meetings, managing the Area Budget, and meeting with UTLA Officers, and LAUSD Local District Admin

Special Directors

Represent groups within UTLA. They are: Early Education, Adult Education, Substitutes, Bilingual, Health and Human Services, and Special Education.



United Teachers Los Angeles Officers

President

- Is subject to the direction and policies established by the House of Representatives.
- presides at all meetings of the House of Representatives and Board of Directors.
- represents UTLA when dealing with Los Angeles Unified School District, the press or other outside entities.

Vice Presidents of American Federation of Teachers (AFT) and National Education Association (NEA)

- maintain our communication and relationship with the state and national affiliates.
- lead affiliate meetings, functions and other duties within UTLA.

Elementary Vice President

- represents the President at meetings and conferences connected to elementary schools.
- Is the instructional leader who addresses member issues relevant to elementary.
- represent UTLA regarding elementary instructional programs.



United Teachers Los Angeles Officers

Secondary Vice President

- represents the President at meetings and conferences connected to secondary schools.
- Is the instructional leader who addresses member issues relevant to secondary.
- represents UTLA regarding secondary instructional programs.

UTLA Secretary

- keeps records of all proceedings of The House of Representatives and Board of Directors' meetings.
- is responsible for membership lists.
- keeps accurate lists of committees and personnel.
- other duties within UTLA.

UTLA Treasurer

- has official custody of all UTLA funds.
- exercises general supervision over receipt and disbursements of funds.
- chairs the Budget and Finance Committee of the Board of Directors.

Qualifications for Members of the Board of Directors



A candidate for UTLA Officer or a Board of Director position must be a UTLA member in good standing for two years before the deadline to submit the Declaration of Candidacy Form.

Area Directors must be assigned to a work site in the appropriate UTLA Area or have completed an Itinerate Assignments Declaration Form by the deadline listed on the Election Timeline.

Special Directors must meet the qualifications listed in the Appendix of the Election Manual.



VOTING IN AREA DIRECTOR ELECTIONS: ITINERANT ASSIGNMENTS DECLARATION FORM

- ▶ Should you fill out the Itinerant Assignments Declaration Form?
- ▶ Most HHS Professionals, substitute teachers and traveling teachers need to fill this out. If they don't, they won't be able to vote for Area Directors.
- ▶ If you work at multiple sites, or you work at one site, but your cost code does not match your location code, please fill the form out.
- ▶ <https://utlaelections.org/information/itinerant-assignments-declaration-form/>

Are you a member in a Special Category represented by a Special Director?

- There are 6 kinds groups of members who qualify to vote for a Special Category Member of the Board of Directors. They are citywide representatives.
- You may qualify to vote for one or more of these directors if you are:

A Special Education Teacher

An Adult Education Teacher

An Early Childhood Center Teacher

A Substitute Teacher

A Health and Human Services Professional

Have a Bilingual Authorization such as BCLAD or equivalent.

How can you
get more
involved and,
if interested,
run for office
in the future?

Become
active

Attend

Chapter, Area and
Committee Meetings.

See the utla.net Calendar for Area and
Committee meeting dates
<https://utla.net/events/>

Run

for Chapter Chair and
the House of
Representative

Participate

in United Teachers Los
Angeles Actions and
Events.

Stay

Current!
Access utlaelections.org
and utla.net

Show

that you are reliable
and conscientious.