

1-18-2020

## UTLA 2019-2020 Election Timeline

### August

Aug. 2: Email blast sent notifying members that there will be an election and the Early Declaration Option.

Aug. 16: Election announcement, Timeline, Election Manual, Itinerant Assignment Declaration Form, and Candidate Declaration form and notice of Early Declaration Option published in the UNITED TEACHER. Candidates will be sent a chapter chair contact list after confirming eligibility. Information and forms will be available online at <https://utlaelections.org>

### October

Oct. 16: Election announcement, Timeline and Election Manual republished along with Declaration of Candidacy form and the Itinerant Assignment Declaration form for publication in the UNITED TEACHER.

### November

Nov. 7: **Deadline** to file a Declaration of Candidacy form (time-stamped by 5 pm) and the **Deadline** for Candidates to file Itinerant Assignment Declaration Form (time-stamped by 5 pm). 6 p.m. Orientation Mandatory Meeting, drawing of ballot positions.

### December

Dec. 2: **Deadline** for the candidate flyer that will be posted on the UTLA website (digital submission preferred) and printed flyers for the Chapter Chair mailing (time-stamped by 5 pm). Candidates deliver the appropriate number of flyers to the 10th floor reception area by Dec. 2<sup>nd</sup>, 5:00pm.

December 20: Packets of Candidate flyers will be mailed to Chapter Chairs.

### January

Jan. 8: City-Wide Officer Candidates Q and A .10:00 am. Will be accessible online. Send questions to [info@utlaelections.org](mailto:info@utlaelections.org)

Jan. 13: **Deadline** for photos, and candidate statements published in the Special Election Edition of the UNITED TEACHER and ballot insert.

Jan. 24: Special Election Issue of UNITED TEACHER published.

### February

February 3: Ballots will be mailed to the membership. (Ballots include voter PIN and electronic voting instructions). Use our the Replacement Election Ballot Request Form if you don't receive a ballot by Friday, February 7th.

Feb. 14, 5 pm: **Deadline** to call for a replacement ballot.

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Feb. 28: 8 am :Deadline for Electronic Voting Ballots will be picked up by Election Company from post office at 8 am. First round ballots counted. Deadline for filing Financial Disclosure Statements (time-stamped by 5 pm).

### **March**

Mar. 20: Second round of ballots mailed to membership.

Mar. 27: First Round Balloting results will be published in UNITED TEACHER.

Mar. 30: **Deadline** to call for replacement ballots (second round).

### **April**

Apr. 16: Ballots picked up by Election Committee from post office at 8 am. Second Round. ballots counted. Results posted online. **Deadline** for filing Financial Disclosure Statements (time-stamped by 5 pm).

### **May**

May 1: Third Round Ballots mailed to membership.

May 8: Second Round Balloting Results published in the UNITED TEACHER.

May 15: **Deadline** to call for replacement ballots.

May 28: Ballots picked up by Election Committee from post office at 8 am. Third Round ballots counted. **Deadline** for filing Financial Disclosure Statements (time-stamped by 5 pm)

### **August**

Aug: Results of Third Round Balloting and Candidates' Financial Disclosure Summary published in the UNITED TEACHER.